



BOARD MEETING MINUTES

September 14, 2017

ATTENDANCE

BOARD:	President	Worth Green
	Vice President	Victoria Hunt
	Secretary	Janice Gaultney
	Treasurer	Ann Perry
PARK:	Park Manager	Mebane Ogden
	Assistant Park Manager	Vicki Tiseth
	Park Services Specialist	Hallie Oalde
	Park Services Specialist	Chris Whittle
	Maintenance Supervisor	Allen Murray

CALL TO ORDER

- . Worth called the meeting to order at 1:05 PM.
- . Worth, submitted his monthly report. See attached.

APPROVAL OF MINUTES

- . Janice moved to approve the minutes drafted by Victoria of the 08/17/2017 Board meeting, Ann seconded, and the Board approved unanimously.

TREASURER'S REPORT

- . Ann gave a report on August financials. Total revenue was \$15,694.45; total expenditures were \$19,373.69. We have \$12,196.96 in our checking account, and \$55,003.08 in our money market account. See attached.
- . Ann reported we are now covered by FFSP Commercial General Liability Insurance. This change will save us thousands of dollars. To remain eligible for this policy, we must maintain our \$100 per year membership.
- . Ann and Worth reviewed August sales of remaining state products.
- . Victoria moved that the Board approve the financial report, Janice seconded, and the Board approved unanimously.

YTD BUDGET TO ACTUALS THROUGH AUGUST

- . Worth reviewed 2017 CSO Budget Tracking to Quickbook's Chart of Accounts. See attached.
- . Worth reviewed approximate income and expense attributable to Park Store. Profits to date from store sales are \$5874, lower than expected.
- . A discussion followed about store volunteers and employees and future needs.



VICTORIA'S CORNER

- . Victoria reported only one person signed up for Basket Weaving.
- . Vicki and Mebane asked if artist could be mobile, go to Campbell Lake, outside, etc. Victoria will check.
- . Victoria is still working on postcards for store.
- . Forty people attended Breakfast with a Ranger this month.
- . Seventy people attended the last music concert. Many were local and stayed for the entire concert. She received three membership applications. Many people expressed surprise that the Park was more than an RV Park, and that they as locals could enjoy it.
- . Mebane suggested the CSO consider a monthly concert.

PARK MANAGEMENT

- . Decking Project: Mebane inquired about the status. She stated that DEP had mentioned it, and she was able to say the CSO was working on it. Worth said the project had been tabled until after Labor Day and that he was having difficulty reconnecting with the selected contractor.
- . Donation Boxes: She urged that they be installed as soon as possible. Vicki suggested that one be put inside the volunteer laundry room.
- . Meet & Greet: Mebane asked the CSO to consider having one. We could tie it to a concert or tour of Park. Vicki mentioned joining the Chamber of Commerce and volunteering to have an "After Five" get together at the Park. Mebane offered to help.
- . Unit Management Plan: Mebane stated that Park Planning is conducting a meeting as a way for the community to have input about what is needed in the new ten-year Unit Management Plan. The meeting is scheduled for September 21st from 5:30 to 8:30. She reminded the Board that as a citizen one can go and express opinions, but one cannot go as a representative of the CSO. Surveys will be handed out at the Ranger Station to be returned by the 18th. Mebane and Vicki explained that Park Planning is conducting a premeeting to ask for input **before** writing the plan instead of drafting the new plan first and then asking for input as has been the case in the past.
- . Jeff Lockland: He is very concerned about safety and saving lives. When a kayak or canoe is rented it is imperative that life jackets fit properly and are buckled.
- . Allen suggested a process for renting kayaks and canoes.
- . Discussion followed about storage and transporting rentals to the beach.

ITEMS FROM THE FLOOR

- . Worth reported that Bruce is trying to get all the kayaks and canoes repaired and updated. Bruce had suggested that we set aside a kayak and a canoe for volunteer and staff use. Discussion followed. It was decided to discuss further at the upcoming watercraft meeting.
- . Worth presented a new CSO membership application and asked Mebane to review it and provide input.

ADJOURN

- . At 2:45 Janice moved to adjourn the meeting, Victoria seconded, and the Board approved unanimously.

Respectfully submitted,
Janice M. Gaultney
Secretary