

BOARD MEETING MINUTES

August 9, 2018

ATTENDANCE

BOARD:	President	Victoria Hunt
	Secretary	Janice Gaultney
	Treasurer	Ann Perry
	Communications & Publicity	Pam Cain
PARK:	Park Manager	Mebane Ogden
	Park Services Specialist	Hallie Oalde
VISITOR:	Volunteer	Ben Brewer

CALL TO ORDER

. Victoria called the meeting to order at 2:00 PM

APPROVAL OF MINUTES

. Ann moved to approve the minutes of the 06/14/18 Board meeting, Pam seconded, and the Board approved unanimously.

TREASURER'S REPORT

. Ann gave a report on June and July financials. 1) Total revenue for June was \$18,163; total expenditures for June were \$15,103. Net revenue for June was \$3091. We had \$14,283.76 in our checking account and \$51,103.01 in our money market account. Total donation to the Park in June was \$1066.96. 2) Total revenue for July was \$22,060; total expenditures for July were \$16,254. Net revenue for July was \$5806. We had \$20,869.97 in our checking account and \$51,111.69 in our money market account. Total donation to the Park in July was \$140. See attached.

. Ann submitted a summary of Trustmark Business Interest Checking for June and July. See attached.

. Ann submitted copies of the Money Market and Checking Account bank statements for June and July. See attached.

. Janice moved that the Board approve the financial reports for June and July, Pam seconded, and the Board approved unanimously.

. Victoria presented the **2018 CSO Mid-Year Budget Assumptions as of 08.06.18**, explaining that the Friends will cease responsibilities for the Park Store in the 4th quarter of 2018. For a full report of this decision, the reasoning behind it, and the process for turning it over to a concessionaire selected by the DEP, see attached.

. Victoria assured the Park that the CSO will honor the \$20,000 promised to the Park; the CSO goal is to avoid using Money Market funds for the remainder of the year.

VETERANS DAY

- . The Veterans Day Event will be held on Saturday, November 10. Breakfast will be served outside and will take the place of the normal Breakfast with a Ranger.
- . Ann will order tent, tables, chairs, and toilets. Ann and Victoria will seek breakfast fare donations from local restaurants. Janice will check to see if Donut Hole will provide donuts.
- . Ann is hopeful to have the air force flyover event again; it was a big hit last year.

CAMP STORE

- . See above.

BOARD MEMBER NEEDS

- . Victoria announced that she will not serve on the Board beyond the end of the year. We need to encourage others to run for the Board.
- . Ann and Janice expressed interest in remaining on the Board for another year.

CSO PROJECT LIST

- . Alan was not present to give an update.
- . There was a discussion regarding the Store ramp and the necessity to get it done.

ANNUAL MEETING

- . Victoria recommended that we hold the annual meeting on December 8, following Breakfast with a Ranger. She said we need to decide by the next Board meeting.

COMMUNICATIONS AND PUBLICITY

- . Pam gave a report on her actions.
- . Instagram will be up and running soon. She asked for clarification regarding permissible photos; she was advised to not use pictures of children.
- . Pam will cover publicity for both the Veterans Day and Meet and Greet events.

MEET AND GREET

- . The Meet and Greet will take place on Friday, November 9, from 5:30 to 7:00 under the tent ordered for Veterans Day.
- . Ann will order extra lights this year.
- . Janice will provide table arrangements and order food and wine.
- . Janice asked each person at the Board meeting to try and bring at least five people to the Meet and Greet.

BOARD MEETING TIME CHANGE AND SEPTEMBER DATE CHANGE

- . Victoria recommended the Board meetings be moved to 2:00 on the second Thursday.
- . Victoria reported that the Board meeting for September needed to be changed because she nor Ann will be available on September 13. After reviewing dates and discussing alternatives, the Board agreed to meet on Thursday, September 27 at 2:00.

PARK MANAGEMENT

- . Mebane introduced Ben Brewer. She had spoken highly of him at a previous Board meeting, and the members were pleased to see him in attendance.
- . Mebane suggested that the Park could work with Ben in his Mosquito Control position to form a community partnership.
- . Mebane stated that the Turtle Baby Shower will be held on Saturday, August 18, from 4:30 to 7:30.
- . Mebane hopes to fill the Assistant Park Manager position soon.
- . Mebane was pleased to announce that her new home is almost completed.
- . Hallie reported that she has 400 on waiting list to serve as Park volunteers.
- . Hallie said that the Park is planning a Sunday Funday at 9:00 AM the Sunday after Labor Day.
- . Hallie reported that the Park had 10 turtle nests this year, and four have been excavated.

ADDITIONAL ITEMS FROM THE FLOOR

- . Ann brought up a discussion regarding the Moonlight Paddle. It is a money maker for the Park. What is needed from Board members?

ADJOURN

- . At 3:20 Janice moved that the meeting be adjourned, Pam seconded, and the Board approved unanimously.

Respectfully submitted,

Janice M. Gaultney
Secretary