



## BOARD MEETING MINUTES

May 10, 2018

### ATTENDANCE

|             |                          |                         |
|-------------|--------------------------|-------------------------|
| BOARD:      | President                | Worth Green             |
|             | Vice President           | Victoria Hunt           |
|             | Secretary                | Janice Gaultney         |
|             | Treasurer                | Ann Perry               |
|             | Candidates               | Brian O'Grady, Pam Cain |
| COMMITTEES: | Membership Chair         | Megan Clark             |
| PARK:       | Park Manager             | Mebane Ogden            |
|             | Park Maintenance Manager | Allen Murray            |

### CALL TO ORDER

. Worth called the meeting to order at 1:00 PM.

### APPROVAL OF MINUTES

. Ann moved to approve the minutes of the 04/12/18 Board meeting, Victoria seconded, and the Board approved unanimously.

### TREASURER'S REPORT

. Ann gave a report on April financials. Total revenue was \$13,762; total expenditures were \$11,848. Net operating revenue was \$1914. We have \$8635.92 in our checking account, and \$55,085.41 in our money market account. See attached.

. Ann submitted copies of the Money Market and Checking Account bank statements. See attached.

. Ann submitted a report on Park Inventory (New and Old) Sold in April. See attached. The total to be reimbursed to the Park for April is \$555.74. Worth suggested offering the Park \$1000 for the remaining T-shirts. Mebane agreed.

. Victoria moved that the Board approve the financial report, Janice seconded, and the Board approved unanimously.

### CSO FUNDRAISING ACTIVITIES

. Victoria reported that the next art class is Friday, May 11, and is full. Wednesday is the normal cut off; Carol will go ahead with the class if she has at least 3. Pam is working on on-line reservations for the class. Worth will go over refund process with Pam.

. BWAR is Saturday, May 12; Victoria has an adequate number of volunteers signed up for Saturday.



### **CSO PROJECT LIST & PRIORITIES**

- . Brian presented a Projects List. See attached. Discussion followed. It was agreed Brian should go ahead and 1) purchase a door, hinges and locking door knob. Mebane suggested checking with Habitat. Also, it was agreed Brian should go ahead and 2) purchase a store mirror, which will work better than a camera in the store. Brian will come back to the June Board meeting with revised estimates for 3) store handicap ramp materials and 4) event center ramp.
- . Ann recommended that one donation box be lowered for disabled at Tram Stop; Brian will check.
- . Brian will call Parks within a 100-mile radius to see how and where to acquire firewood.
- . Discussion was renewed regarding best way to transport kayaks and paddle boards to beach. Brian will work with Bruce (Watercrafts Chair) regarding dollies, etc.
- . After further discussion and review and in the interest of getting the projects underway, Worth moved to approve up to \$2000 for Projects 3) and 4) above based on final approval by Mebane and Ann, Janice seconded, and the Board approved unanimously.

### **MEMBERSHIP**

- . Worth reported that he had learned another CSO was using Mail Chimp to manage volunteers and subscribers and asked Megan to look into the feasibility of our CSO using it. Megan agreed to research the service.

### **COMMUNICATIONS ACTIVITIES**

- . Pam reported that she is making changes to the website; she intends to use a broader vision in getting the word out about the Park, as there are so many people who still do not know what the Park has to offer.
- . Worth learned at the District I CSO meeting more about what the website should encompass; he offered to review his findings with Pam and stated that she is doing a good job.

### **PARK MANAGEMENT REPORT**

- . Mebane reported that the State's amendment to funding was approved.
- . Mebane stated that they are now beginning to get needed items in the Park.
- . The construction projects to upgrade the Park are in process, and Mebane should have a house soon.
- . The Park had a really good spring break.
- . The new commercial washer for cabin support saves ½ hour per load.
- . Mebane stated that she liked the tablecloths with the Friends logo purchased by Pam for Earth Day and asked if the CSO could provide similar ones for the PARK. Worth made the motion to approve up to \$300 for similar tablecloths for the Park, Janice seconded, and the Board approved unanimously.

### **ADDITIONAL ITEMS FROM THE FLOOR**

- . Ann reviewed old and new rental pricing for kayaks and paddle boards: Single Kayak - \$40/half day, \$65/ full day (no change); Double Kayak - \$50/half day, \$70/full day (new price); Stand Up Paddle board - \$40/half day, \$65/full day (no change)
- . Victoria submitted the 2018 Earth Day Volunteer Lunch Report. See attached. Discussion followed.
- . Worth submitted his resignation. See attached. As Vice President, Victoria will take over the duties of President. Worth will stay in touch to advise and assist as needed. Board members and Park staff thanked Worth for his outstanding work as President. Although it is understood that he needs to retire from the Board, he will be greatly missed.



**ADJOURN**

. At 2:27 Victoria made a motion to adjourn the meeting, Janice seconded, and the Board approved unanimously.

Respectfully submitted,

Janice M. Gaultney  
Secretary